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APR 17 2008
CHANCELLOR
UW-RIVER FALLS

To: Don Betz, Chancellor
116 North Hall
University of Wisconsin-River Falls

From: David Rainville, Chair
Faculty Senate
University of Wisconsin-River Falls

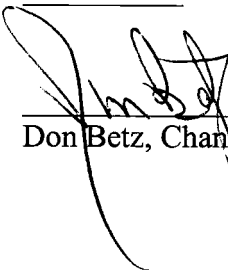
RE: UW-RF Faculty Senate Motion 2007/2008/46

At the April 9, 2008 meeting of Wisconsin-River Falls Faculty senate, motion 2007-2008/46 was passed. This motion is forwarded for your action

A motion from the University Curriculum Committee to adopt a New Course Proposal Form.

X Approved

_____ Disapproved



Don Betz, Chancellor

4/18/08

Date

COURSE PROPOSAL

UNIVERSITY OF WISCONSIN-RIVER FALLS

Course submission sequence: Undergraduate only – College Curriculum Committee then UCC
 Graduate only – Graduate Council then UCC
 Slash courses – College Curriculum/Graduate Council then UCC

Department Name: _____
 Subject Code: _____ (e.g., ART, ENGL, CJ)
 Course Number: _____
 Credits: _____
 Course Title: _____
 Abbreviated course title (maximum of 25 characters): _____

Level: Undergraduate Graduate Both

Check all that apply:

- New course
- Change in course number Previous number: _____
- Change in number of credits Previous credits: _____
- Change in course title Previous title: _____
- Change in prerequisites Previous prerequisites: _____
- Change in catalog description (If checked, include old catalog description in Item 3, page 2.)
- Change in course content (If checked, describe the changes in Item 2, page 2.)
- Proposed for General Education: (If checked, attach Appendix GE)
 - CW CS CA SB HF M S SL MD HW EC
- Proposed for University Requirement of: (If checked, attach Appendix GP and/or ACD)
 - Global Perspective American Cultural Diversity
- Other: _____

First offering of the new/revised course will be: _____ (term/year)

Check one: Permanent Course Temporary Course _____ (term/year to be offered)

Class hours per week:

Lecture: _____ (1 hour / week = 1 credit)
 Laboratory: _____ (2-3 hours/ week = 1 credit)
 Discussion: _____ (1 hour / week = 1 credit)

Prerequisites: (Not permitted for General Education courses.)

The prerequisites listed here will be added to the course description in the catalog.

Undergraduate: _____
 Graduate: _____

Is the course repeatable for credit?

Yes No If yes, maximum credits: ____ and/or maximum attempts: ____

Grading format: Letter Grades Pass/Fail

Relationship of this proposal to the departmental major/minor or program:

	Undergraduate Major(s)			Undergraduate Minor(s)			Graduate Program		
	Yes	No	N/A	Yes	No	N/A	Yes	No	N/A
Required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allowed Elective	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Clarification: _____

Proposal Prepared by: _____ Date of Proposal: _____

Please complete the following:

1. Duplication

- a. **State whether or not there is any possible overlap or duplication of course material between this course and existing programs within your college or within the University.**
- b. **Please list the departments with whom you have consulted and attach letters from those departments.**

2. Briefly explain the need for this course (new courses) or the changes in this course (existing courses).

3. Catalog description including term(s) offered (F = Fall, Sp = Spring, SS = Summer). Maximum of 50 words please:

4. Course objectives:

5. General teaching procedure/methodology:

6. Evaluation procedures to be used: (If no final exam is planned, written permission of the Dean is required.)

7. What distinction is made between the requirements and/or performance for undergraduate and graduate students?

8. Outline of course content: (Outline must be sufficiently detailed to clearly indicate content of the course. Attaching a sample syllabus is recommended.)

9. Recommendations of materials to be added to the library collections:

10. List those books to be obtained from the Textbook Library: (Include complete citation)

11. List those books to be purchased by the students:

12. Estimated cost to student for materials, supplies, etc:

\$

13. Does this course reflect any human relations components as identified in the Administrative Code of the Department of Public Instruction?

- Yes If yes, please complete Appendix A.
- No If no, Appendix A may be omitted.