



REC-1111
APR 03 2007
CHANCELLOR'S OFFICE
UW-RIVER FALLS

Copies to:
Provost
Vice Chancellor for Admin & Finance
Deans
Outreach and Graduate Studies
Faculty Senate Chair
Faculty Senate Secretary
Registrar's Office (2)
Personnel Office
Date:4-4-07

Faculty Senate • http://www.uwrf.edu/faculty_senate/welcome.html
Senators: Chair – Wes Chapin, Vice Chair – Ogden Rogers, Secretary – John Heppen, Executive Committee – Brenda Boetel and Glenn Potts

TO: Don Betz, Chancellor
116 North Hall
University of Wisconsin-River Falls

FROM: Wes Chapin, Chair
Faculty Senate
University of Wisconsin-River Falls

RE: UW-RF Faculty Senate Motion 2006-2007/82

At the April 4, 2007 meeting of the University of Wisconsin-River Falls Faculty Senate, motion 2006-2007/82 was made, seconded, and passed. This motion is forwarded for your action:

Motion from FWPP to amend the Faculty Handbook. (see attached).

Motion 2006-2007/82 passed on April 4, 2007. This motion will take effect immediately.

_____ Approved

_____ Disapproved

Don Betz, Chancellor

Date

For all recommended Handbook changes, the pertinent language is underlined in the “Proposed Language” section.

Senate request: Please define “minority view”:

Current Language Chapter 4: 3.3.6:

3.3.6-The head of the academic unit shall prepare and submit the unit's recommendation for the administrative review provided in Section 3.5. The recommendation shall be accompanied by a copy of the record which was presented to the faculty, a statement of the number of faculty members who favored and the number who opposed the recommendation, any minority view which has substantial support, and whether the head of the academic unit concerned agrees with the recommendation.

Proposed Language Chapter 4: 3.3.6

3.3.6-The head of the academic unit shall prepare and submit the unit's recommendation for the administrative review provided in Section 3.5. The record submitted by the head of the academic unit shall include the unit’s recommendation, a copy of the record which was presented to the faculty, a statement of the number of faculty members who favored and the number who opposed the unit head’s summary of views of those disagreeing with the recommendation, and whether the head of the academic unit concerned agrees with the recommendation.

Senate request: Please define whether the statements of voting members (3.3.7) are to be open for inspection or “sealed”:

Current Language Chapter 4: 3.3.7

3.3.7-The recommendation, including all documents referred to in Section 3.3.6, shall be available in the chair's office for inspection and comment by the voting members for a period of not less than three weekdays prior to the date set forth in Section 3.6 for its submission for administrative review. During those days, voting members may add their separate concurring or dissenting statements to the material forwarded.

Proposed Language Chapter 4: 3.3.7

3.3.7-The recommendation, including all documents referred to in Section 3.3.6, shall be available in the chair's office for inspection and comment by the voting members for a period of not less than three weekdays prior to the date set forth in Section 3.6 for its submission for administrative review. During those days, any voting member may add their separate concurring or dissenting statement to the material forwarded. These statements are added to the official record and are open to the same review as the other material forwarded.

Senate request: Could the FWPP committee please review Chapter 4 and provide the Senate with a clarification of whether the time periods referred to are “workdays” or “calendar” days:

Current Language, Chapter 4: 3.3.2

3.3.2-At least 30 calendar days prior to the vote on the question of renewal of a probationary appointment, the head of the academic unit shall notify, in writing, the faculty member in question and all faculty members eligible to vote thereon. These individuals shall be allowed access to the professional record and given the opportunity to update that record as identified in Section 3.2.4. This material must be placed in the record within 20 days after the notification. For at least a five-day period before the vote is taken, the faculty member in question and every faculty member eligible to vote shall be allowed access to the professional record for review purposes only. (See time schedule in Section 3.6.1)

Proposed language, Chapter 4: 3.3.2

3.3.2-At least 30 calendar days prior to the vote on the question of renewal of a probationary appointment, the head of the academic unit shall notify, in writing, the faculty member in question and all faculty members eligible to vote thereon. These individuals shall be allowed access to the professional record and given the opportunity to update that record as identified in Section 3.2.4. This material must be placed in the record within 20 days after the notification. For at least a five-workday day period before the vote is taken, the faculty member in question and every faculty member eligible to vote shall be allowed access to the professional record for review purposes only. (See time schedule in Section 3.6.1)

Current Language, Chapter 4: 3.5.2

3.5.2-The Chancellor shall inform the faculty member of his or her decision for the renewal or nonrenewal of the probationary appointment. The faculty member may, within 30 days of a nonrenewal notice, submit a written request to the Chancellor for reasons of nonrenewal. The Chancellor shall, within 10 days, give him or her written reasons for nonrenewal. Such reasons shall become a part of the professional record of the individual.

Proposed Language, Chapter 4: 3.5.2

3.5.2-The Chancellor shall inform the faculty member of his or her decision for the renewal or nonrenewal of the probationary appointment. The faculty member may, within 30 days of a nonrenewal notice, submit a written request to the Chancellor for reasons of nonrenewal. The Chancellor shall, within 10 working days, give him or her written reasons for nonrenewal. Such reasons shall become a part of the professional record of the individual.

Current Language, Chapter 4: 3.5.3

3.5.3-Within 20 days after receiving written reasons from the Chancellor, the faculty member may submit to him or her a written request for a reconsideration of the nonrenewal decision. The purpose of reconsideration of a nonrenewal decision shall be to provide an opportunity for a fair and full reconsideration of the nonrenewal decision and to ensure that all relevant material is considered.

(a) Such reconsideration shall be undertaken by the Chancellor and shall include, but not be limited to, notice at least five days in advance of the time of reconsideration of the decision, an opportunity to respond to the written reasons and to present any written or oral evidence or arguments relevant to the decision, and written notification of the decision resulting from the reconsideration.

Proposed Language, Chapter 4: 3.5.3

3.5.3-Within 20 days after receiving written reasons from the Chancellor, the faculty member may submit to him or her a written request for a reconsideration of the nonrenewal decision. The purpose of reconsideration of a nonrenewal decision shall be to provide an opportunity for a fair and full reconsideration of the nonrenewal decision and to ensure that all relevant material is considered.

(a) Such reconsideration shall be undertaken by the Chancellor and shall include, but not be limited to, notice at least five workdays in advance of the time of reconsideration of the decision, an opportunity to respond to the written reasons and to present any written or oral evidence or arguments relevant to the decision, and written notification of the decision resulting from the reconsideration.