



Copies to:
 Provost
 Vice Chancellor for Admin & Finance
 Deans
 Outreach and Graduate Studies
 Faculty Senate Chair
 Faculty Senate Secretary
 Registrar's Office (2)
 Personnel Office
 Date: 1-16-07

Faculty Senate • http://www.uwrf.edu/faculty_senate/welcome.html

Senators: Chair – Wes Chapin, Vice Chair – Ogden Rogers, Secretary – John Heppen, Executive Committee – Brenda Boetel and Glenn Poits

TO: Don Betz, Chancellor
 116 North Hall
 University of Wisconsin-River Falls

FROM: Wes Chapin, Chair
 Faculty Senate
 University of Wisconsin-River Falls

RE: UW-RF Faculty Senate Motion 2006-2007/43


At the January 16, 2006 meeting of the University of Wisconsin-River Falls Faculty Senate, motion 2006-2007/43 was made, seconded, and passed. This motion is forwarded for your action:

Second reading of a motion from the Executive Committee to move the Affirmative Action Advisory Committee to Chapter III of the Handbook (i.e. to the list of committees in alphabetical order, renumbering/re-alphabetizing all of the committees in Chapter III as necessary), approve the committee's description, and to amend the committee description of the Faculty Welfare and Personnel Policy Committee as indicated below.

Motion 2006-2007/43 passed on January 16, 2007. This motion will take effect immediately.

 X Approved

 Disapproved



 Don Betz, Chancellor

1/22/2007
 Date

Affirmative Action Advisory Committee

This committee is established under the requirements of Regent Policy Document 75-5 that requires, in part, "Establish and maintain an affirmative action committee (or committees, as appropriate) composed of faculty, academic staff, classified employees, and students to advise the administration on affirmative action needs and concerns, and to assist affirmative action directors in designing and implementing programs."

- 1. **Membership:** Five faculty (if possible, one faculty member should hold the rank of instructor), the Assistant to the Chancellor for Equity and Affirmative Action, the Director of Human Resources or designee, a member of the classified staff, an academic staff member, and a student.
- 2. **Term of Office:** Three years for faculty and academic staff, one to two members appointed each year. One year for students.
- 3. **Duties:**
 - A. To advise the University administration and the Equity and Affirmative Action Office on issues and concerns relevant to equal opportunity for all employees and applicants for employment.
 - B. To advise the University administration and the Equity and Affirmative Action Office on programs designed to ensure equal opportunity to all employees and applicants for employment.
 - C. To review policies, at either the Committee's own initiative or upon request, dealing with affirmative action and equal opportunity in employment.
 - D. To communicate issues raised within Affirmative Action Advisory Committee meetings to the appropriate group(s) (e.g. University Administration, academic or administrative units, governance groups, the University community at large, and so on).
 - E. To provide policy recommendations to University Governance groups (e.g. the Faculty Senate, and the Academic Staff Council).

Section J - Faculty Welfare and Personnel Policies Committee

- 1. **Membership:** Seven faculty with at least one each from the following, provided sufficient volunteers exist: academic staff and/or the rank of instructor, assistant professor, associate professor, professor, and two students. The Assistant to the Chancellor for Equity and Affirmative Action, the Provost or Provost's designee, the Vice Chancellor for Administration and Finance or designee, the Director of Human Resources or designee, and the Special Assistant to the Chancellor are all ex-officio, nonvoting members.
- 2. **Term of Office:** Three years, with two or three appointed each year in accordance with the number of vacancies occurring.
- 3. **Duties:**
 - a. To develop, continuously evaluate, recommend, and inform the faculty of policies and procedures relating to:
 - 1) appointments and dismissal (academic year, summer, and extension);
 - 2) promotions and determination of rank;
 - 3) personnel evaluations and recommendations;
 - 4) tenure;
 - 5) sick leaves, leaves of absence, faculty development leaves, etc.;
 - 6) faculty working conditions; and
 - 7) fringe benefits.
 - b. To consider and recommend such additional guidelines and/or policies as may be conducive to faculty welfare.
 - c. To consult with the Executive Council of the Student Senate on items of mutual interest involving 1), 2), 3), and 4) under a. above.
 - d. To provide to any member of the unclassified staff consultation and advice on the application of the Wisconsin Administrative Code, Chapter UWS 8, Unclassified Staff Code of Ethics.
 - e. To develop policies and procedures that shall, at a minimum, provide:
 - 1) standards concerning the use of University facilities and personnel in connection with outside activities;
 - 2) standards concerning absence from regular duties for the purpose of engaging in outside activities;
 - 3) guidelines identifying types or categories of outside activities which may result in a material conflict of interest; and

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- 4) for such reports of anticipated outside activities as are necessary to insure compliance with UWS 8.04.
- f. To develop and monitor the use of an instrument to report outside interests and activities of faculty and academic staff as required under UWS 8.025.