

Copies to:
Provost
Vice Chancellor for Admin & Finance
Deans
Outreach and Graduate Studies
Faculty Senate Chair
Faculty Senate Secretary
Registrar's Office (2)
Personnel Office
Date: 1-16-07



Faculty Senate • http://www.uwrf.edu/faculty_senate/welcome.html

Senators: Chair – Wes Chapin, Vice Chair – Ogden Rogers, Secretary – John Heppen, Executive Committee – Brenda Boetel and Glenn Potts

TO: Don Betz, Chancellor
116 North Hall
University of Wisconsin-River Falls

FROM: Wes Chapin, Chair
Faculty Senate
University of Wisconsin-River Falls

RE: UW-RF Faculty Senate Motion 2006-2007/42

At the January 16, 2006 meeting of the University of Wisconsin-River Falls Faculty Senate, motion 2006-2007/42 was made, seconded, and passed. This motion is forwarded for your action:

Second reading of a motion from the Executive Committee to move the Calendar Committee to Chapter III of the Handbook (i.e. to the list of committees in alphabetical order, renumbering/re-alphabetizing all of the committees in Chapter II and Chapter III as necessary), and approve the revised committee description. (see attached).

Motion 2006-2007/42 passed on January 16, 2007. This motion will take effect immediately.

Approved

Disapproved



Don Betz, Chancellor



Date

Calendar Committee

1. **Membership:** Five faculty members appointed by the Faculty Senate (one from each college and the Fourth Division), the Provost (or designee), the Registrar (or designee), the Director of Outreach (or designee), the Director of Graduate Programs (or designee), and a student appointed by the Student Senate.
2. **Term of Office:** Three years for faculty and academic staff, one to two members appointed each year. One year for students.
3. **Duties:**
 - A. To provide calendar recommendations to the Faculty Senate using the following guidelines:
 - 1.) The academic calendar shall conform in its entirety to the faculty contract period of 39 contiguous weeks per academic year, including Fall and Spring Semesters.
 - 2.) Under the balanced calendar framework, both Fall and Spring semesters shall each consist of one week of pre-class advising, 14 weeks of classes, one week of final exams, and one week of grading, for a minimum length of 17 weeks per semester. The two semesters, plus five weeks of interims, Spring Break, and administrative weeks, shall constitute the 39-week academic year.
 - 3.) The scheduling of a study day is required between the last day of regular classes and the first day of final exams every semester.
 - 4.) The deadline for submission of final course grades to the Registrar's Office shall be not less than five full working days (not including Saturdays, Sundays, and holidays) after the last day of final exams.
 - B. To provide policy recommendations regarding both the calendar and calendar scheduling to the Faculty Senate.

Old Language

2.6.2 Calendar Committee

The Calendar Committee consists of the Registrar (or designee), the Director of Outreach, the Director of Graduate Programs, a student appointed by the Student Senate, a representative of the Provost's Office and five faculty members appointed by the Faculty Senate for three-year terms: one from the College of Agriculture, Food and Environmental Sciences, one from College of Arts and Sciences, one from the College of Business and Economics, one from the College of Education and Professional Studies and one from the Fourth Division. When constructing the calendar, the committee shall incorporate the following guidelines:

1. The academic calendar shall conform in its entirety to the faculty contract period of 39 contiguous weeks per academic year, including Fall and Spring Semesters.
2. One semester credit consists of approximately 750 minutes of class time plus appropriate work outside of class, not including final exams.
3. Under the balanced calendar framework, both Fall and Spring semesters shall each consist of one week of pre-class advising, 14 weeks of classes, one week of final exams, and one week of grading, for a minimum length of 17 weeks per semester. The two semesters, plus five weeks of interims, Spring Break, and administrative weeks, shall constitute the 39-week academic year.
4. The scheduling of a study day is required between the last day of regular classes and the first day of final exams every semester.
5. The deadline for submission of final course grades to the Registrar's Office shall be not less than five full working days (not including Saturdays, Sundays, and holidays) after the last day of final exams.