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 UW-RIVER FALLS

Copies to:
 Provost
 Vice Chancellor for Admin & Finance
 Deans
 Outreach and Graduate Studies
 Faculty Senate Chair
 Faculty Senate Secretary
 Registrar's Office (2)
 Personnel Office
 Date:11-08-06

Faculty Senate • http://www.uwrf.edu/faculty_senate/welcome.html

Senators: Chair – Wes Chapin, Vice Chair – Ogden Rogers, Secretary – John Heppen, Executive Committee – Brenda Boetel and Glenn Potts

TO: Don Betz, Chancellor
 116 North Hall
 University of Wisconsin-River Falls

FROM: Wes Chapin, Chair
 Faculty Senate
 University of Wisconsin-River Falls

RE: UW-RF Faculty Senate Motion 2006-2007/25

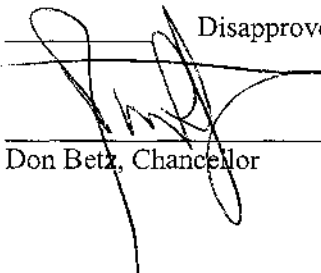
At the November 8, 2006 meeting of the University of Wisconsin-River Falls Faculty Senate, motion 2006-2007/25 was made, seconded, and passed. This motion is forwarded for your action:

Motion 2006-2007/25 passed on November 8, 2006. This motion will take effect immediately.

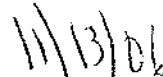
Motion from the Academic Standards Committee to replace section 8.2.20 of Chapter VIII Academic Standards, Procedures and Policies of the *UW-River Falls Faculty/Academic Staff Handbook* with the language below, and to have the Registrar's Office format the attached form to be consistent with UW-RF forms.

Approved

Disapproved



 Don Betz, Chancellor



 Date

8.2.20 Repeated Courses

A student may repeat a course in which a grade of 'C-', 'D+', 'D', 'F', 'XF', 'U', or 'W' was earned.

Students may request to repeat courses in which other grades were received only if there are extenuating circumstances. To request this exception, a Course Repeat Exception form must be completed and approved by the student's advisor, the chair of the department offering the course, and the student's dean **BEFORE** registration for the course.

The original grade will remain on the student's transcript. The new grade will replace the previous grade when computing the grade point average (GPA). If a student repeats a course and earns a lower new grade, the lower new grade will be used in the computation of the GPA.

The University does not guarantee the right to repeat any course. Courses may be deactivated, discontinued, or offered on a different schedule.

Courses may not be retaken at another institution to raise your UWRF GPA. Transfer credit generally applies toward graduation. However, grades for these courses will not be calculated into your UWRF cumulative GPA.

Note: If a student withdraws from a course taken as a "Repeat," the original grade earned will be reinstated in the overall GPA calculation.

Athletes should check with their coaches before repeating courses in which a grade of D was earned, as it may affect their athletic eligibility. Students receiving veterans' benefits may not count in benefit level determination those credits for which D's were previously earned.

CONTENT DRAFT
Course Repeat Exception Form

Policy: The form shall be used to request the opportunity to repeat a course in which the student earned grades other than C-, D+, D, F, XF, U, or W. Courses with the grades listed above may be retaken without using this form.

Instructions to student:

- 1) State the reason for wanting to repeat the course.
 - 2) Obtain the comments and signatures indicated on the form
 - 3) Make an appointment with the Dean of the College offering your degree.
 - 4) If the repeat is approved by the Dean, you will be allowed to register.
-

Student's Reasons for Request

Signed _____ Date _____
Advisor's Recommendations

Signed _____ Date _____
Recommendations of the Department offering the course (typically the chair's recommendation)

Signed _____ Date _____

Actions: Approved

Not Approved