

2002-03 Faculty Senate Motions and Resolutions

#1) Motion (Woodward/Zahir) Balanced calendar for 2003-2004. [Supporting Information \(PDF\)](#)

#2) Motion (Peterson/Baker) Changes to the Animal Science Major and Minor. [Supporting Information \(PDF\)](#)

Options to the Animal Science Major: The proposed changes allow Animal Science students to choose one of three options within the Animal Science program. These options include the Management option, the Science option, and the Minor/Second Major option.

Changes to the Animal Science Minor: The proposed changes replace ANSC 260 with ANSC 232 and a Production course in the Animal Science minor. This change also decreases the credits in ANSC elective courses from 9 to 7.

#3) Motion (Swanson/Werner) AP&P Motion to Establish a Moratorium on Substantive Changes to the Current General Education Program.

The Academic Program and Policy Committee moves to freeze substantive changes to the current General Education program at UWRF, while the AP&P Committee is working on a revised General Education program. The Committee may consider minor modifications involving current courses within the General Education program that are designed to maintain the existing General Education program. A substantive change is defined as one that requires a judgment as to whether a proposed change meets the current General Education criteria. A minor modification is defined as one that does not require such a judgment, but maintains current course offerings in an improved or updated manner.

#4) Motion (Chapin/Baker) Motion from the Academic Standards Committee to clarify and update the University policy on incompletes and withdrawals by making the following changes to the UW-RF Faculty Handbook.

8.2.17 Incompletes

The instructor may report incompletes for those students who were prevented from completing the required work through no fault of their own. It is the student's responsibility to see that coursework is completed; the student is also obligated to provide reasons for the failure to complete the work to the instructor before grade reports are turned in. The instructor is obligated to report to the Registrar's office and the student the outstanding course requirements for each incomplete grade when grades are recorded at the end of the semester. An incomplete must be removed during the next two terms (excluding J-Term and Summer sessions) or a grade designated by the instructor at the

time that the incomplete is issued will automatically be awarded. This policy will be effective starting with the 2003-2004 academic year.

The Registrar will furnish the instructors and the Deans with a list of the students who have incompletes outstanding before the end of the time allowed for their removal. A request for an extension of time must be made to the Registrar, in writing, by the instructor.

8.2.8 Drop/Add Policy [FS 90/91 #7]

To drop or add a class, students must obtain a drop-add card from the Office of the Registrar and get their advisor's signature and the instructor's signature on the form. Classes may not be added after the first five days of class except with permission of the instructor. [FS 99/00 #19]

Students can drop/add online without a faculty signature during the first seven calendar days of the term. [FS 00/01 #25] (as long as there is space available). [FS 98/99 #7]

Students can drop a class during the first 15 days of the semester without any record on their transcript.

Students can drop a class within 16-30 days with 'W' recorded on their transcript.

If a student drops a class after 30 days, it will be considered a late drop and must be approved by the appropriate Dean's office with a 'W' recorded on the student's transcript. This policy will be effective starting with the 2003-2004 academic year.

8.2.9 Student Withdrawal

Students who withdraw from the University during the academic term must initiate the withdrawal process online or at the Registrar's Office. In weeks one through six of the semester, only the date of withdrawal is recorded on the student transcript.

After week six of the semester, a grade of 'W' is recorded for all coursework along with the date of withdrawal.

In weeks one and two, 100% of tuition is refunded, less an administrative fee. In weeks three and four, 50% less an administrative fee is refunded. In week five and beyond, there is no refund. This policy is effective immediately or as soon as possible.

8.2.20 Repeated Courses

A student may repeat any course in which a grade of 'D', 'F', 'U', or 'W' was earned. The last grade earned when a course is repeated is used when computing the grade point average. If a student repeats a course and earns a lower grade, the lower grade will be used in the computation of the grade point average. The original grade will remain on the student's transcript.

Courses MAY NOT be retaken at another institution to raise your UW-RF GPA. Transfer credits generally apply toward graduation; however, grades for these courses will not be calculated into your grade point average. This policy is effective immediately or as soon as possible.

#5 Motion (Baker/Swanson) To change to the by-laws regarding the External Relations Committee that would expand membership and make necessary changes in titles of administrative members. [Supporting information \(PDF\)](#).

Proposed revision of text for Section K1: "1. Membership: Ten faculty members with at least one representative from each of the four Colleges and the Fourth Division; the Chancellor's designee; the director of the News Bureau (ex officio, non voting); the Assistant Chancellor for University Advancement or designee (ex officio, non voting); the Director of Development and Alumni Relations (ex officio, non voting); and two representatives from Student Senate."

Proposed revision of text for Section K3j: "To advise the director of the Foundation and the Director of Development and Alumni Relations on activities..."

#6 Motion (Cooper/Klyczek) AP&P motion to approve the change of Chemistry 111/116 to Chemistry 121 and Chemistry 112/117 to Chemistry 122 within the current General Education program.

The AP & P committee has approved a motion that Chemistry 121 (General Chemistry I)--5 credits--be offered in place of Chemistry 111 and Chemistry 116 (General Chemistry I and General Chemistry Lab I--4/1 credits) and that Chemistry 122 (General Chemistry II)--5 credits--be offered in place of Chemistry 112 and Chemistry 117 (General Chemistry II and General Chemistry Lab II--4/1 credits) in the General Education Program. This revision is being done to facilitate linkage between the lecture and laboratory portions of the Chemistry curriculum. This revision will take effect for Spring term of 2002-2003.

#7 Motion (Swanson/Baker)

The name of Chapter VIII in the Faculty Handbook be changed from Academic Procedures to Academic Standards, Procedures and Policies and that all academic policies be identified for inclusion within this chapter.

#8 Motion (Vega/Swanson)

The Executive Committee, in consultation with the Academic Standards Committee, shall appoint a task force task force to accomplish the consolidation of academic standards, procedures and policies into the newly named Chapter VIII of the Faculty Handbook and that the consolidation be carried out by September 1, 2004.

#9 Motion (Vega/Werner)

The Academic Policy and Program committee has received and accepted the English department's request to no longer offer English 115 (a one-semester course which fulfilled the freshman English General Education requirement for students scoring above 525 on the ENGL Placement Test). Instead, students scoring above 525 on the placement test will be exempted from 111 and can fulfill the General Education Freshman English requirement by taking English 112 or 112-Honors only. This policy change should be implemented Spring 2003 or as soon thereafter as possible.

#10 Motion (Baker/Swanson)

Academic Honors Regalia Motions:

- a. Seniors who graduate cum Laude, Magna cum Laude, and Summa cum Laude may wear honor cords at the Commencement ceremony. These honor cords will be bestowed at the individual college honor ceremonies.
- b. Graduating seniors who have completed the Honors Program may wear honor cords at the Commencement ceremony to symbolize their achievement. The bestowing of the honor cords will be left to the discretion of the Honors Program Director.
- c. Graduating seniors who are members of national honor societies that belong to the Association for College Honor Societies and have been approved by the Academic Standards committee may wear the organization's honor cords at the Commencement ceremony. The bestowing of the cords will be left to each organization's local advisors.

The Academic Standards committee will approve or disapprove each honor society chapter that initially requests the wearing of honor cords or other honors regalia at the Commencement ceremony. The primary criterion for approval will be the organization's membership in the Association for College Honor Societies. Honors regalia may include cords, ribbons, pins, and medallions.

- d. The following national honor society organizations have been approved to wear honor cords or ribbons under prior policies, and are grandfathered in for approval under the new policy: Phi Alpha Theta (History), Phi Kappa Phi (Overall honors), and Psi Chi (Psychology). All of these organizations are members of the Association for College Honor Societies.

These policies will be effective with the December 2002 Commencement ceremony.

The previous four motions could be placed in Section 8.2.23 of the Faculty Handbook.

#11 Motion (Luebke/Baum)

Revision to Criteria for Promotion, Faculty Handbook (on-line version) pp. IV-24-29:
Under "Contributions to the University"

Research/Scholarly/Creative Activity: may include, but is not limited to, student-faculty or faculty research/scholarly/creative activity involving traditional discipline-related activity or the scholarship of teaching and learning, publications, presentations to professional organizations, grants applied for, grants received, exhibitions of works of art, performances, video productions, software production, participation in scholarly/scientific meetings and related activities.

#12 Motion (Vega/Norman) Motion from Academic Standards regarding Satisfactory Progress grade designations and incompletes given prior to the semester conversion.

Satisfactory Progress (SP) Grade Policy

The instructor may report a Satisfactory Progress (SP) grade for those students who have taken a course in which the work is typically completed after the end of the semester. These courses include internship, student teaching, semester abroad, and tour courses. An SP grade must be removed during the next two terms (excluding J-Term and Summer sessions) or a grade of 'F', after notification of faculty member, will automatically be awarded. This policy will be effective starting with the 2003-2004 academic year.

The Registrar will furnish the instructors and the Deans with a list of the students who have SP grades outstanding before the end of the time allowed for their removal. A request for an extension of time must be made to the Registrar, in writing, by the instructor. The SP grade is available only to internship, student teaching, semester abroad, and tour courses. Departments offering other courses for which the SP grade is deemed appropriate may petition the Academic Standards committee to have the course included in the list of courses in which the SP grade may be granted.

This policy could be placed in Section 8.2.24 of the Faculty Handbook.

Conversion of Incompletes Prior to 1990

For courses in which incompletes were received prior to the semester changeover (1990-91), a designation of 'N', which will be treated as a 'W', will replace the 'I'. A student may petition the Dean of the appropriate college to change the 'N' back to an 'I' in the semester that the student is readmitted. This motion will be effective as soon as it may be feasibly implemented.

This policy could be placed in Section 8.2.25 of the Faculty Handbook

#13 Motion (Swanson/Norman) Motion from the Calendar Committee regarding the 2004-2005 calendar.

[Proposed Calendar for 2004-2005 \(PDF\)](#)

#14 Motion (Swanson/Werner)

The Faculty Senate accepts the revised draft of the General Education Document and directs the AP&P Committee and the General Education Subcommittee to develop the structure and criteria of the program.

[General Education Document \(PDF\)](#)

#15 Motion (Baker/Norman) Motion from Faculty Welfare and Personnel Policy regarding the tenuring of administrators

Administrative candidates who may be offered tenure at the time of their hiring shall meet with the department in which they seek tenure during the campus interview process. In cases, where the candidate might be considered for tenure in more than one department, the Provost and/or Chancellor shall identify, in consultation with the candidate, which department shall first consider the candidate for tenure.

To implement this policy, the Chancellor informs the identified departments in writing that one, or more, of the candidates invited for campus interviews might potentially be tenured into their department. The Chancellor also provides the department(s) with the following written information: a) the curriculum vitae of the candidate(s), b) a copy of the Faculty/Staff Handbook criteria on awarding tenure, c) a copy of the criteria for considering tenure within the respective department, and d) information about the potential impact of this hire on existing and future tenure-track position in the department.

After each of the candidates meets with members of the identified department, the tenured members of the department discuss the merits of the candidate relevant to the tenure criteria and forward a recommendation on the tenurability of the candidate to the Chancellor.

#16 Motion (Cooper/Vega) Motion from the Faculty Salary Committee:

The Faculty Salary Committee recommends that the discretionary one-third portion of the 2003-2004 Faculty Pay Plan be allocated to solid performance.

#17 Motion (Butler/Cooper) Motion from the Academic Standards Committee regarding changes to the Suspension and Probation policy.

The Academic Standards Committee recommends to remove the following sentences that describe portions of the Suspension and Probation policy that are no longer implemented:

- a. Within the Academic Probation criteria, the third item that states, "Students will be placed on probation if they are admitted on probation by the Admissions Office."
- b. Within the Academic Suspension criteria, the fifth item that states, "Students will be suspended if they are admitted on probation as a new or transfer student and earn less than a 2.000 grade point average in their first semester of attendance."
- c. The entire section titled New Students Entering on Probation.

#18 Motion (Cooper/Vega) Motion from the AP&P Committee regarding changes to the Food Science Minor.

#19 Motion (Vega/Swanson) Motion from the AP&P Committee regarding changes to the International Studies minor.

#20 Motion (Cooper/Baker) Motion from the AP & P regarding changes to the English major.

#21 Motion (Swanson/Butler) Motion from the Executive Committee regarding changes to the by-laws dealing with Faculty Senate elections.

#22 Motion (Peterson/Vega) Motion from the Assessment Committee regarding a Program Assessment Plans timetable.

#23 Motion (Swanson/Jilek) Motion from the AP&P Committee regarding changes to the Ethnic Studies minor.

#24 Motion (Swanson/Baker) Motion from the Executive Committee regarding changes to the by-laws for the Academic Program and Policy Committee.

#25 Motion (Vega/Werner) Motion from the Academic Standards Committee regarding changes to the Probation and Suspension Policy.

#26 Motion (Baker/Swanson) Motion from the AP&P Committee regarding changes to the Environmental Science major.

#27 Motion (

#28 Motion (Jilek/Allyn) Motion from the AP&P Committee establishing an Adapted Physical Education minor and an Adapted Physical Education Certificate Program.

#29 Motion (Swanson/Jilek) Motion from AP&P regarding the extension of the deadline on presenting a General Education plan to Senate from the end of this school year until Nov 15, 2003.

#30 Motion (Werner/Baker) Motion from the Executive Committee regarding changes to the by-laws for the University Curriculum Committee.

#31 Motion (Peterson/Bleskachek) Motion from the Academic Standards Committee regarding Academic Honors.

#32 Motion (Cooper/Vega) Motion from the AP&P Committee regarding changes to the Health and Human Performance major.

#33 Motion (Werner/Bleskachek) Motion from the AP&P committee regarding the deletion or move of all degrees offered by the Department of Computer Science/Information Systems and currently housed in the College of Arts and Sciences or the College of Graduate and Professional Studies to the College of Business and Economics.

#34 Motion (Zahir/Peterson) Motion from the AP&P committee regarding the creation of a new CBE course prefix.

#35 Motion (Werner/Baker) Motion from the Executive Committee regarding changes to the by-laws for the Assessment Committee.

#36 Motion (Chapin/Vega) Motion from the Executive Committee regarding the revised UW-RF Required Instructor Evaluation Form.

#37 Motion (Cooper/Swanson) Motion from the AP&P Committee regarding the changes to the MIS Option of the Business Administration major.

#38 Motion (Werner/Allyn) Motion from the AP&P Committee regarding the changes to the Management Option of the Business Administration major.

#39 Motion (Cooper/Werner) Motion from the AP&P Committee regarding the changes to the Marketing Option of the Business Administration major.

#40 Motion (Swanson/Allyn) Motion from the AP&P Committee regarding the changes to the Finance Option of the Business Administration major.

#41 Motion (Baker/Werner) Motion from the Academic Standards Committee regarding the contracting component for the National Student Exchange Program with regards to the Honors Program be accepted when the course is appropriately contracted for per Honors Contract Policies and Procedures.

#42 Motion (Chapin/Peterson) Motion from the Academic Standards Committee stating that students receiving AP credit in a course may enroll in a one-credit honors course for AP students to receive one honors credit.

#43 Motion (Chapin/Tuchtenhagen) Motion from the Academic Standards Committee regarding a revision to the policy covering the wearing of [Honors Regalia](#).